

Nov. 15/23 FoKL Mtg Notes

Attending: Martin, Greg, John, Rory, Tina, Sukhananda, Alanda

Agenda:

- Financials
- Fund-Raising
- Moving Forward

1. Fund-Raising:

- Not significant change from last week
 - Gwen will contact ReWilding to ask if current cost can be reduced
- Gwen & Greg had a comprehensive mtg in the prior week, identifying some immediate needs, eg:
 - if closing the office, need to determine the storage locker, capacity, need.
 - Grant reports: CBT – not anything owed now if cannot complete project; several reports are due in December; Gwen can complete the financials on large reports due but the work to examine the history on these grants (which were before her time here) she is not confident about – would take a lot of time to dig into the past grant submissions to determine what was sent and required and done.
 - Should social media site be closed?
 - CEBA repayment leaves significant (5 to 10 K) monies in red
 - Do we need a budget for next year
 - Fortis and RDCK grants unknown; some possibility
 - Charitable status: not certain that repayment of 6000 would be required if we didn't move forward, risk is considered low
 - ACTION: Greg or Rory to contact David Reid for advice as to whether back taxes would need to be paid if we do get Charitable Status.
 - Question about outstanding reports:
 - Contactor parts are done; FoKL is responsible for remainder of reports
 - This situation was not known by board, that the reports were needing to be completed
 - completion requires knowing what the grant application required and what was done
 - Gwen explained that the information on completion exists but requires challenging, time-consuming, tedious work. Oleksandra did some before her termination date.
 - SUGGEST (Greg): one person from the board is needed to work with Gwen, to assist in completion, to find out where information is located; does it require Gwen staying longer?
 - The reporting required is all on just this year
 - Tina will assist on Bonaventure report

2. Fund-Raising:

- Tina has moved further with ideas for an artisan online auction/raffle. Has acquired donations of massage, painting and prints. Has also acquired opportunity to show a film in Nelson, tickets to support FoKL and where auction/raffle can be displayed and possibly tickets sold.
- Can be done before Christmas
- John can add artisan items
- Gwen can rearrange the office to lay out physical items, photograph and upload to the auction site; could be done by next week; after that, it is a self-organizing event.

QUESTION: What is the best structure for this?

3. Moving Forward

ACTIONS:

- parse down our expenses – to be able to act on office and storage by November 30.
- Assess the pending reports
- Determine whether an auction or raffle
- **FOR NEXT WEEK'S MEETING:**
 - Board members send in a list of areas we need to make decisions on in next week's meeting; Sukhananda and Gwen will create an agenda list of those notes submitted and send it out to give time for each of us to consider the proposals and needs.