

12/20/23 FoKLSS Board Mtg Notes 7:45 – 8:30 PT

Attending: Gwen, Martin, Tina, Greg, Rory, Ben, Alanda

Updates

- Living Lakes has 3500. grant for 2023 for monitoring, unknown until last few days and to be deposited before year end.
- All other monies expected for this year are received.
- Lawyer suggested returning retainer fee and charging for what needs arise as needed
- 5089.36 is bottom line for end of year; 8000 coming in March

Discussion items

- Gwen's wages finish Jan. 19
- **Book Keeping costs:** ACTION: Rory will discuss with Clelie how to decrease book-keeping costs, to maintain QuickBooks until payroll T4 (end of Feb 25) and small items of accounting in next months.
- **Files kept on Cloud:** ACTION: Gwen to purchase small hard drive to back up files currently kept on cloud; another small hard drive to be a second back up needed (Greg, or Martin.)
- Alanda missed last meeting: input – not comfortable with continued fund-raising from individuals, knowing that FoKL is moving to suspension. Martin clarified that it is more a withdrawal than suspension.
- **Equipment dispersal:** FoKL wants to hang on to a critical bare minimum of equipment; also to keep for now as many big-ticket items of high value to replace (eg. market tent, good electronics, 3 lap tops.) Want to keep what relates to public education and involvement. Greg and Rory looking at scientific equipment with possibility of a purchase by another party.
- **Living Lake contact update:** Before contacting, important to identify who to contact and what specifics are to be brought to the conversation. ACTION: Martin will work out who to contact at Living Lakes and continue defining the details of collaboration could be possible. Important to be very clear on where we are and whether we can establish a viable ongoing role.
- **Office closing details:** Gwen will be in office Thursday (21) and Friday (22) and close office Friday. Whatever is not sold by Friday, Gwen will put in her van, list on Marketplace, and sell in next weeks. Greg will take sensitive electronics and printer to store at his place where it will be warm. Will put filing cabinet at Martin's.
- **Social Media post:** Not a good idea to out a post now, when details of FoKL's next phase are not clearly in place. Gwen will put one out in January that clearly defines our position.
- **Next Meetings:** Want to use the weekly meetings while Gwen is still with us. Plan for the first 3 weeks of January, Wednesday @ 7:45 PT. Adjust time/date as needed. **Jan 3 next meeting date.**