

## FOKL Board Meeting Minutes

April 11, 2017

310 Ward St

1pm to 4pm

**Attendees:** Avery Deboer-Smith (Staff), Martin Carver, Heather Leschied, Chad Luke, David Reid, Allison Lutz, Chris Black

**Regrets:** Swami Sukhananda, John Betts, Greg Utzig, Erica Konrad  
Minutes by David Reid

### Introductions

#### 1. Agenda

- a. Agenda approved with addition of item around Nelson Waterfront M/S/U**
- b. Minutes of Feb 17 meeting approved M/S/U**
- c. future meetings' documents will be posted to a shared dropbox**

#### 2. Board Roles

##### **a. Reviewed board policy and agreements,**

- for next meeting – read and sign board policy documents
- Avery will bring copies for people to sign

##### **b. Board roles**

Term is until next AGM, which is

- Chris nominated himself to be Secretary (unanimous)
- David nominated himself to be Treasurer (unanimous)
- Martin nominated himself to be Chair (President) (unanimous)
- Chad and Heather and Allison said they would consider being Vice-Chair, but would like to defer to members not present. Avery will reach out to inquire (Vice-President)

##### **c. Board committees**

Committee chairpersonships are tentative pending interest from other board members

- Finance Committee – As Treasurer, David will be Chair
- Lake Advisory Committee –
  - Possible co-chair?
  - Avery will reach out for non-board co-chair, Table to next meeting
  - Need Terms of Reference
  - All directors will be invited to meetings
- Outreach Committee – Erica wants to Chair, Chris will participate
- Board, HR, and Policy Development – Martin will chair
- Fundraising Committee – Heather will chair, Chad interested in participating
- Strategic Planning Committee (ad-hoc) – Allison and David
- Science Committee – Greg will chair, Allison and Heather will participate
- Coordinator evaluation committee (ad-hoc) – Martin and Allison
- Chad asked to be included in emails of committees in case he has something to contribute or if he can participate, and invites people call on him as a resource

### 3. Financial Report

#### **a. 1<sup>st</sup> quarter report**

David indicated he would like to provide a different format for the electronic report, to include budget vs actual, P&L summary and Balance sheet. David provided a brief summary of the first quarter financials, with the following notable items/questions:

- So far, of the ~\$18000 we have spent, 94% went to contractors and salary
- 100% of salary is in administration – needs to be allocated in bookkeeping
- No concerns about individual transactions
- 7900 in accounts payable and 3500 in payroll liabilities, David will follow up with bookkeeper
- Avery meeting with Montana next week to discuss EcoSociety payback plan
- Classes are being updated to address reality of how money is being spent
- Received payment for \$25000 grant since Mar 31 so cash flow is fine for now

#### **b. Approve 1<sup>st</sup> quarter report**

d M/S/U

#### **c. Grants**

##### Ongoing

KLLCF: 8000

CBT: 25000

Summer Student (Avery asked how the board would like to participate in hiring, will send interview dates to board members so that there is a second person, a Director, participating in the interviewing)

##### Pending

CIP CBT Nelson- \$4000

Eco-Action for Duck Bay -

##### Upcoming

HCTF – approx. \$20000

Gaming grant – TBD

Vancouver Foundation – upcoming info session apr 25, Avery will attend.

#### **d. Budget Approval**

David requested that the board approve the provisional budget and bring a revised budget to the next board meeting with a presentation and opportunity for discussion. If any board member has a proposed revision to the budget, please let Avery know. MSU

### 4. Non-Profit Advisor (NPA) Report

a. David and Avery met with Theresa from CBT's NPA Program. There are many areas where we need improvement, not all with high urgency. Board discussed what next steps should be.

Early action items:

- 1) performance evaluation for Avery – Martin and Allison
- 2) Work plan and budget development and approval – David and Avery
- 3) set up informal meeting on a regular basis for officers/board and Avery – Avery will coordinate

Prioritization process for remaining items:

Martin will discuss with Avery what the next steps are to prioritize other options.

### 5. Strategic Planning

Strategic Planning Committee gave a report of progress so far

Directors discussed how to engage and move forward

Decision: should FOKL seek a consultant to move strategic planning forward? Yes, MSU

Chad asked to define more clearly the area of interest - do we engage with watersheds that are tributary to Kootenay Lake, etc?

Next steps –

1. Add geographic question (re looking at whole watershed or major parts of it, etc) to list of discussion questions.
2. Add some history in the document to ensure continuity
3. provide input on goals, discussion questions, possible outcomes.
4. bring in consultant by end of June to go through next steps
  - a. Avery will follow up with CBT NPA

## 6. Partnership opportunities

Directors discussed a possible EcoSense shoreline cleanup project. Need more information

Live video stream on osprey nest w/ Nelson Hydro and Columbia Power. Need more information before we can be clear on how to proceed.

City of Nelson Waterfront. Avery will discuss with city planners if there is input that could be useful, and Allison will work with Avery on a letter to the editor with a positive perspective.

## 7. 2017 Summit and AGM

Location – Avery will research options for south Kootenay Lake. The board considered using the Ashram again but decided against it due to a preference expressed by one of the directors

Topics and speakers –

Real estate board to discuss waterfront development trends

Agriculture & the lake

Creston Wildlife Area – with wildlife slides

Workshops on areas of concern from CVS –

Enforcement and compliance

Fisheries

Recreation access

Presentation from FOKL what we've done and where we're going

CRT Update

Cultural Values Survey – Nicole

Joe Jr storytelling

Other photo slides

The Nature Conservancy

Kootenay Lake Local Conservation Fund/Kootenay Conservation Program

Selkirk invasive project with TLC

BCLSS monitoring report!! - Martin

AGM business will take place after the summit

## 8. Future meetings

1. next board meeting will be June 28-30 pending availability of directors. Avery will send out a doodle poll.
2. Next LAC meeting is TBA – possibly with strategic planning in September.